

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

Invention Disclosure

Date of Invention Disclosure: _____

Instructions:

1. See last page for instructions for form completion.
2. Print or type all information.
3. Complete the form with all signatures.

A. TITLE:

B. INVENTORS:

INVENTOR (full name): _____ Citizenship: _____
Address: _____ Home Tel: _____
_____ Country: _____

INVENTOR (full name): _____ Citizenship: _____
Address: _____ Home Tel: _____
_____ Country: _____

INVENTOR (full name): _____ Citizenship: _____
Address: _____ Home Tel: _____
_____ Country: _____

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

INVENTOR (full name): _____ Citizenship: _____
Address: _____ Home Tel: _____
_____ Country: _____

INVENTOR (full name): _____ Citizenship: _____
Address: _____ Home Tel: _____
_____ Country: _____

C. HISTORY OF DEVELOPMENT:

1. This invention was first conceived on _____, 19__ by _____
_____ (Name).
2. The first written description, drawings or sketches at this invention were made by _____
_____ (Name) on _____, 19__ (copy attached).
3. The first successful trial of this invention was on _____, 19__ by _____
_____ (Name).
4. This invention was first disclosed inside the company to _____
_____ (Name) on _____, 19__.
5. Has this invention been disclosed outside the Company? Yes No. If so, the first such disclosure
was to _____ (Name) on _____, 19__ at
_____ (Location). Was this disclosure pursuant to a
Nondisclosure Agreement? Yes No.
6. This invention was first used experimentally within the Company by _____
_____ (Name) on _____, 19__ at _____
_____ (Location).

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

7. Has this invention been described (or will it soon be described) in a publication? Yes No. If so, the first publication was (or will be) in _____ (Publication) on _____, 19____.
8. Has this invention been used or tested outside the Company? Yes No. If so, the use or testing was performed by _____ (Name) on _____, 19____ for _____ (Purpose). Was the testing pursuant to a Nondisclosure Agreement? Yes No.
9. Laboratory notebook pages, or other documents, which show the development of the invention are (copies attached if possible):

D. RELATED ART: (Publications, patents and/or research or engineering activities which could be considered explanatory or of interest.)

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

E. DESCRIPTION OF THE INVENTION:

1. What problem were you trying to solve ? _____

2. Purpose of the Invention (attach drawings if appropriate): _____

(continue on addendum referring to this section)

3. How the Invention Works (attach drawings if appropriate):

(continue on addendum referring to this section)

4. Advantages of the Invention over the Prior Art. How did the Prior Art address the same problem?

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

(continue on addendum referring to this section)

5. List other ways that would accomplish the same results as your invention:

(continue on addendum referring to this section)

RELATED INVENTIONS (OR PATENTS):

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

F. SIGNATURES:

Inventor:	_____	Date:	_____
Inventor:	_____	Date:	_____
Inventor:	_____	Date:	_____
Inventor:	_____	Date:	_____
Inventor:	_____	Date:	_____

Witnessed, read and understood by:

Witness:	_____	Date:	_____
Title:	_____		
Witness:	_____	Date:	_____
Title:	_____		

CONFIDENTIAL AND PROPRIETARY COMMUNICATION

ADDRESSEE: Patrick Reilly, J.D.
Email: patrick.reilly@ipsociety.net
TEL: 831.332.7127

This communication (including any attachments) contains legally privileged and confidential information intended for a specific individual and purpose. If you are not the intended recipient, disclosing, copying, distributing, or taking any action based on this message is strictly prohibited.

INSTRUCTIONS FOR PREPARING INVENTION DISCLOSURE

1. Disclose Only One Invention - Use a separate disclosure form for each invention.
2. Prior Knowledge and Information - Identify pertinent publications, patents or previous devices, and related research or engineering activities.
3. Make Your Disclosure Complete - The disclosure of your invention is adequate for patent purposes if it enables a person skilled in the art to understand the invention.
4. Items To Be Considered In Preparation of a Complete Disclosure
 - (a) All essential elements of the invention, their relationship to one another, and the mode of operation.
 - (b) Equivalents that can be substituted for any elements.
 - (c) List of features believed to be new.
 - (d) Advantages this invention has over the prior art.
 - (e) Whether the invention has been built and/or tested.
5. Additional Material (Drawings and additional descriptive material) should be submitted in duplicate. Each sheet must be signed and dated by every inventor, and properly witnessed. Reference the additional material on the invention disclosure form.
6. Witnesses - **Only persons other than co-inventors** should serve as witnesses and should sign each sheet only after having read the disclosure to understand the invention.

REMEMBER TO PREPARE AND TRANSMIT AN INVENTION DISCLOSURE

1. When you have conceived or developed something new.
2. When you have obtained unusual, unexpected or non-obvious results.